

UNITED STATES DEPARTMENT OF THE INTERIOR

BUREAU OF LAND MANAGEMENT

Office of Fire and Aviation
3833 South Development Avenue
Boise, Idaho 83705

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To: State Directors

From: Director, Office of Fire and Aviation

Subject: Incident Qualification and Certification System (IQCS) Study Team

To minimize the DOI employees' health and safety risks during emergencies, incident managers depend on IQCS information. Accurate and accessible IQCS information is a critical component of managing an incident. The current DOI IQCS is a computerized database of wildland, prescribed fire, and technical specialist personnel competencies, including "Red Card" information. The IQCS tracks personnel training and experiences. Using this training and experience information the IQCS evaluates and qualifies firefighters and other fire-related personnel that perform on incidents.

In their July 7, 1998, meeting the Interior Fire Coordination Committee (IFCC) decided on future actions to be taken for the existing Incident Qualification and Certification System (IQCS). Because of the number of years since its original development, the IFCC decided that a formal information engineering study is appropriate to revalidate and define the IQCS business, information and technical requirements. In conjunction with this study, IFCC decided that "all risk" (including other non-fire risk areas) certification and qualification functionality will be evaluated in this study.

The IQCS Study Team is a mix of subject matter and technical experts researching, evaluating, revalidating existing and defining new IQCS business, information and technical requirements. The study project started in October 1998. The project is expected to last nine months. The study team will meet one week each month and have additional work commitments for another week per month. This team has been selected and has held two meetings.

In order to ensure field input to this process IQCS study reviewers will be called upon during the study to respond to questionnaires and provide professional field perspective to the study. Potential participants have been contacted for their availability and will represent your state in this study. A list of study reviewers is attached.

If you have any questions regarding this project, please contact Rick Jensen at 208-387-5710.

Signed by:
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Director, Office of Fire and Aviation
Acting

Authenticated by:
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1 - Attachment
1 - Study Team (1 p.)

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**Incident Qualification and Certification System (IQCS)
Study Team
1998 - 1999**

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